

## **PBS Hawai'i Volunteer Application**

| Date:   |                             |
|---|-----------------------------|
| Personal Information  |                             |
| Name:   |                             |
| Address, City, ZIP:   |                             |
| Phone:  | Email:                      |
| Transportation:   | Birthday:<br>(optional)     |
| Emergency Contact:  | ( <b>'F t</b> ( <b>''</b> ) |
| Name Relati   | onship Daytime Phone        |
| Do you have any medical restrictions?                                   |                             |
| <b>Education/Experience</b>   |                             |
| What is your educational background?                                    |                             |
| What work/volunteer experience have yo                                  | u had?                      |
|   |                             |
| Why are you interested in volunteering a learn?                         | •                           |
|   |                             |
|   |                             |
| <u>Schedule</u>   |                             |
| What days and times are you available? (<br>from 8:00 a.m. – 5:00 p.m.) |                             |

How many hours per week would you like to volunteer?

Work Style Please indicate whether you agree or disagree with the following statements.

|  | Agree | Disagree | Unsure |
|--|-------|----------|--------|
| I enjoy taking responsibility for projects.  |       |          |        |
| I am good at organizing things.              |       |          |        |
| I am comfortable using office machinery.     |       |          |        |
| I am comfortable doing physical labor.       |       |          |        |
| I enjoy working with people.                 |       |          |        |
| I am comfortable asking questions if needed. |       |          |        |
| I am comfortable working independently.      |       |          |        |

Job Skills and Interests Please indicate how comfortable you are performing the following tasks. Circle the tasks that are of particular interest to you.

| unu ne or pu         |                             | Comfortable | Moderately<br>Comfortable | Uncomfortable |
|----------------------|-----------------------------|-------------|---------------------------|---------------|
| Clerical:            | Typing                      |             |                           |               |
|                      | Filing/Alphabetizing        |             |                           |               |
|                      | Photocopying                |             |                           |               |
|                      | Sorting mail                |             |                           |               |
|                      | Data entry/computer work    |             |                           |               |
|                      | Navigating the internet     |             |                           |               |
| Public<br>Relations: | Answering phone             |             |                           |               |
|                      | Writing                     |             |                           |               |
|                      | Assisting at special events |             |                           |               |

Thanks for your interest in supporting PBS Hawai'i in this very important way!